"All good men and women must take responsibility to create legacies that will take the next generation to a level we could only imagine."

- Jim Rohn

How can we make the future leaders just as successful, if not more?

Plan for Elected Officers to attend the Grassroots Leadership Conference!
Stay focused on visions and goals, never problems.
Engage legacies, past-presidents, and advisors as mentors.
Ensuring a smooth transition from one year to the next is one of the best ways to ensure a successful school year. This guideline is a resource that chapters can refer to for best-practices. The following are a few key points that your chapter can use to promote a healthy and successful transition.

**Elections Task Timeline**

01. **Announce Elections at General Session**
02. **Hold Officer/Director Interest Meeting**
03. **Open Call for Nominations**
04. **Hold Elections Procedure through a meeting/online poll**
05. **CELEBRATE!**

1-on-1 Meetings
- between present + future BOD members
- bi-weekly, monthly

Text Run Event with New + Old leaders
last 2 weeks of summer

**Strategic Planning Session / Retreat**

- The board retreat will allow for the old board to pass on their wisdom of experience to the new board while also giving them all the training necessary to fulfill their positions.
- Discuss successes + failures from the old board members on events + initiatives
- Explain typical operating procedures
- Draft upcoming year calendar / Plan when to repeat successful events

**Board-elect tasks / committees**

- The present board will delegate tasks to the board-elect, in which they learn the responsibilities and ownership as a leader, while advising if needed.

**1-on-1 Meetings**

- between present + future BOD members
- weekly, bi-weekly, monthly

**Test Run Event with New + Old Leaders**

- last 2 events of semester

**End of Year Organizing**

- The board retreat will allow for the old board to pass on their wisdom of experience to the new board while also giving them all the training necessary to fulfill their positions.

**Archiving Procedure**

- Keep a physical and digital folder of everything over the course of the whole year.
- Organize by BOD member and subject matter (examples below)

**What is your vision for your term?**

- What is your big blue sky goal this term?
- How can you improve?