# CHITIKA VASUDEVA CANDIDACY PACKET 2020-21 NORTHEAST QUADRANT DIRECTOR



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Amelia Rosen, AIAS, Assoc. AIA
Past President and Elections Committee Chair
The American Institute of Architecture Students
1735 New York Ave, NW Washington, DC 20006

Re: Letter of Intent to Run for AIAS Northeast Quadrant Director

Dearest Past President Rosen,

It is with immense honor and humility that I inform you of my intent to run for the position of the 2020-2021 Northeast Quadrant Director of the American Institute of Architecture Students. Please accept this letter and the documents enclosed herewith as a formal declaration of my candidacy.

When I first joined the AIAS, I could not have predicted just how much this organization and its leaders would teach me. I can overstate neither the volume nor the value of the lessons I have learned over the course of my time in the organization and continue to learn to this day. The AIAS has influenced my education, my personal and professional growth, my understanding of practice and frankly, my life as a whole.

Over the last four years, I have gained a versatile skill-set by executing a diverse range of responsibilities. Being Chapter President at Carnegie Mellon and the National Resiliency Task Force Co-Chair has taught me how to manage groups of student leaders and effectively delegate tasks. As the Liaison to AIA Pittsburgh and the AIAS representative on an AIA National Task Force, I have helped foster relationships with collateral organizations. In two years of work on the AIAS Advocacy Task Forces, I have collaborated with AIAS leaders from all four quadrants to co-ordinate advocacy efforts across the nation. However, besides the organizational skills and institutional knowledge I have gained from these experiences, the most important takeaway has been the knowledge that **there is no one kind of AIAS leader**. While my own journey has been majorly driven by the strong mentorship culture at my home chapter, my peers across the Northeast Quad have discovered the power of their voices through their own **wonderfully unique but equally powerful paths**. Some have found their way here through service with Freedom By Design, some have taken advantage of their chapter's immense professional network, some have grown through leadership on other platforms before coming to AIAS. Still others have even more stories to tell, leaving me in awe of the constantly new approaches that the membership brings to this organization.

In this diversity of experiences, values and leadership styles lies the power of the AIAS. We are truly an amazing puzzle — each of us is independent and irreplacable in our own rights, but when we come together, we fit perfectly and powerfully. The untapped agency of each member in this organization is incredible. Time and time again, the AIAS has proved to me that our voices matter everywhere — in the studio, in the boardroom, and in the Captiol building. As a candidate for the position of Northeast Quad Director, I aspire to help each chapter in the quad discover their own agency — their own piece of the puzzle — and use that to empower themselves. I firmly believe that the more willingly we embrace our individualities, the more we will enable ourselves to collectively drive the change we want to see happen.

By no means do I underestimate the degree of influence that past Northeast Quadrant Directors have had on the fate of the organization, and I present myself as a candidate for this position with a great sense of respect and gratitude. I thank the Elections Committee, the Board of Directors, the Council of Presidents and the entire AIAS student body for their commitment to this organization and their consideration of my candidacy. I hope that the contents of this packet serve as evidence that I have only the best interests of the AIAS and its dynamic membership at heart. My sincere hope for the next generations of leaders is for us to continue discovering our own unique paths to leadership, and **impact unprecedentedly powerful change through the synergies of our individual strengths**. If elected as the Northeast Quadrant Director on the 2020-2021 AIAS National Board of Directors, I will strive to inspire chapter leaders to be the best versions of themselves, and bring us all together to **do more, as one**.

Sincerely,

Chitika Vasudeva, AIAS President | AIAS Carnegie Mellon 2019-20 Governance Committee



#### PROFESSIONAL RESUME

#### **EDUCATION**

#### Carnegie Mellon University, Pittsburgh, PA, USA

Bachelor of Architecture, May 2020 Minor in Architectural History Minor in Professional Writing

#### **SKILLS**

#### Languages

English · Hindi · ASL

#### Software

Adobe Suite · Rhinoceros 6 · AutoCAD · Google Sketch-Up · Grasshopper · Microsoft Office · iWork · Revit

#### **Fabrication**

Woodworking · Digital Fabrication · CNC Milling · 3D Printing

#### Representation

3D Modeling · Analog Modeling · Diagramming · Digital Photography · Digital Rendering · Hardline Drafting · Freehand Sketching · Charcoal · Oil Pastels

#### **Communications & Editorial**

Proofreading · Content Management · Interviewing · Copy Editing · Pitching

#### **WORK EXPERIENCE**

#### **Summer Instructor | Carnegie Mellon School of Architecture**

July - August 2019

Worked under the Head of Outreach as a tutor for several summer architecture programs. Planned and taught lessons for students ranging from 6-17 years old.

### **Undergraduate Research Assistant | Carnegie Mellon School of Architecture**

May - June 2017; January - May 2019

Assisted a number of tenured faculty on research centered on architectural history and computational design. Produced material for publishing and student use.

#### **Design Intern | KEO**

July - August 2018

Assisted in the production of drawing sets including construction details for a variety of new projects in Kuwait. Participated in site visits and team meetings.

### **SoA Slack Event Coordinator | Carnegie Mellon School of Architecture**

September 2017 - May 2018

Organized Slack Q+A sessions with CMU alumni at various firms across the country and offered technical assistance to students new to the platform.

#### **Senior Student Reporter | Carnegie Mellon School of Architecture**

January - December 2017

Supervised coverage of the School's lecture series and support the implementation of a school-wide publication strategy.



#### **AIAS LEADERSHIP**

#### **CHAPTER LEADERSHIP**

#### President | 2019-20 Executive Board

July 2019 - Present

Lead and delegate tasks to a 13-member Executive Board, co-ordinating internal operations as well as building relationships across the School, the city and the Quad.

#### AIA Liaison | 2018-2019 Executive Board

July 2018 - June 2019

Represented AIAS chapter at local AIA and YAF meetings and led the planning and execution of joint events. Led recruitment for mentorship efforts including PALM.

#### Treasurer and Fundraising Chair | 2017-2018 Executive Board

July 2017 - June 2018

Maintained chapter accounts, coordinated regular programming such as Coffee o'Clock, and led the chapter's larger fundraising efforts including competitions.

#### Volunteer | Freedom By Design CMU

September 2018 - Present

#### **COLLATERAL RELATIONSHIPS**

#### AIAS Representative | AIA Emerging Professionals Task Force

January 2019 - Present

#### AIAS Representative | AIA Pittsburgh Outreach Committee

July 2018 - June 2019

#### **ADVOCACY EFFORTS**

#### Member | 2019-20 AIAS Governance Committee

August 2019 - Present

Work with members from across the AIAS to create model governance documents for chapters to use. Assist in crafting model Learning and Teaching Cullture Policy.

#### **Recurring Guest | Designing Activism Podcast**

Appear on 2019 Advocate Selena Zhen's podcast to discuss effective forms of activism.

#### Participant | AIAS Capitol Hill Day 2019

Advocated for student loan legislation on behalf of the AIAS in Washington D.C.

#### Co-Chair | 2018-19 AIAS National Resiliency Task Force

August 2018 - Present

Co-lead an 8-member task force to address issues of resiliency in architectural education and the NAAB. Collaborated with the other task force Chairs to plan Advocacy Month.

#### Member | 2017-18 AIAS National Advocacy Task Force

August 2017 - July 2018

Worked with 7 other members from across AIAS chapters to discuss issues of transparency, equity, diversity, and resilience in architectural education.

#### **CONFERENCES & PANELS**

#### Grassroots 2019 | Washington D.C.

Invited to participate on a panel discussing collateral engagement between AIAxAIAS.

#### Crit Live + ACSA 2019 | Pittsburgh, PA

Co-led the planning and execution of AIAS Crit Live held jointly with the ACSA.

#### FORUM 2018 | Seattle, WA

As Co-Chair, presented Resiliency Task Force findings to the Council of Presidents and co-led advocacy programming at the conference.

#### FORUM 2017 | Austin, TX

As Advocacy Task Force member, invited to participate on Sustainability & Resiliency Panel and helped organize advocacy programming at the conference.

#### 2016 Northeast Quad Conference FORGE | Pittsburgh, PA

Participated in the planning and execution of one of the largest Northeast Quad conferences, hosted by AIAS CMU.

#### **AWARDS & RECOGNITION**

2018 AIAS Chapter Honor Award 2017 AGA Can You Dip It Showdown





School of Architecture College of Fine Arts, CFA 201 Pittsburgh, PA 15213

> soa.cmu.edu @CMUSoA

November 20, 2019

#### **Dear AIAS Review Committee:**

It is my pleasure to write a letter of support for Chitika Vasudeva as part of her application package for the position of the 2020-2021 Northeast Quadrant Director of the American Institute of Architects Students (AIAS). I have known Chitika since the Fall of 2016 when she was a student in my Case Studies course. Since them I have served as an instructor for her as part of her studio coursework in 2018 and an employer in 2019. In addition to my role as an instructor and employer I have also had the pleasure to have multiple conversations and personal interactions with Chitika outside of the classroom. Each encounter and experience with Chitika has been an absolute pleasure.

Ms. Vasudeva is insightful, talented, organized, dedicated, personable, and has a very personable disposition. In class, she is a student leader, inquisitive, completes assignments on time and with diligence. It was due to Chitika's exceptional design and interpersonal skills that I hired Chitika to work as a Teaching Assistant (TA) for a STEM focused summer camp for High School Students in 2019. In Chitika's role as a TA, she was responsible for teaching High School students architectural design, basic sustainable design solutions, and public speaking skills. The students were tasked with designing a park on Carnegie Mellon University's (CMU) campus. The park needed to include multiple sustainable design solutions that were taught to them during the summer camp. Chitika taught the students how to build physical models, assisted in the course module to teach HS students Rhino to make digital models that would be 3D printed, and how to present their work to an audience. At the end of the summer camp, the parents of the HS students were impressed with the design solutions and skills that their children acquired over the summer.

I was so impressed with Ms. Vasudeva's performance as a TA, that I hired her to assist me as a Research Assistant (RA) for multiple research projects ongoing in our graduate school. I typically hire graduate students as RAs and TAs, but Chitika's maturity and dedication to Architecture surpassed those of a typical undergraduate student. In her role as a RA, Ms. Vasudeva's exhibited excellent writing and organizational skills. She was instrumental in assisting in the written documentation and analysis of multiple projects.

In addition to her schoolwork and AIAS work, Chitika serves as a student leader in the School of Architecture (SoA) and is a mentor figure for underclassmen. She works diligently to identify and spearhead initiatives that will bring the wider SoA community together. An example of her excellent organization and planning skills was her coordination efforts for the AIAS Silent Auction which raised \$700 in the Spring of 2018 for ACSA's Puerto Rico Fund. More recently, Chitika has been spearheading the AIAS Town Halls and Studio Culture Workshops to obtain feedback from the student body about what they would like to change in the School.

In her capacity as a student, TA, and RA, I have always been impressed with her questions, thought processes, and the care she brings to her work. She has a love for Architecture which continues to grow each day and is always willing to help others. Her collaborative nature and excellent leadership skills are an asset to our department and our local AIAS



local chapter. I am confident that she would be a tremendous asset to the National Board of Directors of AIAS. I have known Chitika for over three years and have always been impressed with her abilities, dedication, and strength to continue with easy and difficult tasks. Please contact me at EricaC@andrew.cmu.edu if you have and questions or would like to discuss Ms. Vasudeva in greater detail

Sincerely,

Erica Cochran Hameen PhD, Assoc. AIA, NOMA, LEED AP

**Assistant Professor** 

Center for Building Performance & Diagnostics (CBPD Co-Director)

Track Chair, Architecture Engineering and Construction Management PhD Program

Track Chair, Doctor of Design (DDes) Program

**UDream Program Director** 

National Organization of Minority Architects (NOMA) Student Advisor



To whom it may concern,

My name is Jai Sawkar, I am a junior at Carnegie Mellon, and I am the current CMU AIAS Vice President. It is my pleasure to recommend Chitika Vasudeva for the position of Northeast Quad director.

I have known Chitika for the past three years, and I have been working closely with her for the past two years under the AIAS Carnegie Mellon Chapter.

I have enjoyed my time working with Chitika, and I have come to know her as a valuable asset to any team. Chitika is very hardworking, and she has a passion for bettering the lifestyle of architecture students both at CMU & across AIAS's reach. She is very honest, dependable, and knowledgeable in the scope of AIAS. Moreover, she is quite compassionate; this allows her to understand any given situation and is able to act on a solution quickly.

Chitika has been a leader in our chapter for many years, and she has played a large hand in our success over the past several years. Her experience in AIAS is next to unmatched of any current AIAS members at CMU, and she is a devoted member at both a school and national level. Through AIAS, she has also introduced me to many professionals & students across the nation.

Along with Chitika's talent and experience in AIAS, Chitika has always been a pleasure to work with. She is a team player, and always manages to foster positive discussions, as well as bring the best out of our other peers & members.



It is because of these reasons & more that I confidently recommend Chitika for the position of Northeast Quad Director of AIAS National. She is a dedicated student and colleague, and I know she will be a valuable addition to AIAS on a National level.

If you have any questions or comments, please feel free to contact me at my email, <a href="mailto:jsawkar@andrew.cmu.edu">jsawkar@andrew.cmu.edu</a>.

Regards,

Jai Sawkar

Carnegie Mellon University | Junior CMU - AIAS VP <u>jsawkar.com</u>

925-351-5346



### 1. Describe your origin story as a student leader. What prompted you to get involved? What advice would you give others who have yet to realize their potential for leadership?

I knew the value of AIAS the instant I first interacted with its leadership at the Carnegie Mellon chapter, and joined right away. At this time, the chapter was gearing up to host FORGE — the 2016 Northeast Quad Conference. I watched in awe as the team put together what went on to become a historically successful conference, and it was hugely inspiring. Engaging with the **sheer volume and diversity of the Northeast Quad** introduced me to all the opportunities the AIAS offers to connect, learn and grow, and made me realize the value of my membership early on. As a **general body member**, I remained committed to being active and contributing in any way that I could, which most often took the form of assisting the Fundraising Committee. It was this commitment that propelled me forward in the organization, as after helping conduct our chapter's most successful fundraiser in many years, I was officially **recruited to the Executive Board**. I have not looked back since. The last few years have seen me serve in a **wide range of roles at most scales of the organization**: at my home **chapter** at CMU, in the **city** of Pittsburgh through the local Young Architects Forum, at the **national** level through Task Forces and the standing Governance Committee, and finally, at the **collateral** scale, by participating in the AIA Emerging Professionals Task Force and organization-wide NAAB ARF efforts.

As someone who was once unaware of my own potential, I know what it is like to doubt the value of your voice at the table. I urge those who find themselves in such a position to just **take the plunge**. We discover our limits when we test them to the point where they no longer exist, and pursuing leadership through the AIAS is a great way to do that. Moreover, the more we attempt to achieve, the more we learn about ourselves and strategies likley to bring us success. My peers in this organization have taught me that **there is no one way to become a leader**, or to learn the skills it takes to become one. While it is absolutely essential to learn from those who have come before us, we must not limit ourselves to the same measures of success someone else might use. Instead of judging a fish by its ability to climb a tree — **believe in the uniqueness of your journey and skills**, and use that to create new and unexpected synergies.

### 2. Describe your leadership style. Explain how previous experiences working with teams have helped you discover your leadership style.

Working in various teams through AIAS — three different chapter boards, three national committees, and several volunteer groups (through conferences and Freedom By Design), has played a huge role in the discovery and development of my leadership style. Through my interactions with students, professionals and educators from different walks of life and backgrounds, I have learned to be **empathetic and flexible**. This has resulted in a key aspect of my approach, which is to **ask what matters to the people I am engaging with**. I find that this is extremely helpful in finding middle ground, and coming to a fair consensus faster. For instance, in the recent **Learning and Teaching Culture Policy rewrite at Carnegie Mellon**, I had to represent the student body's concerns while trying to understand the administration's values and goals. Putting myself in the shoes of all the stakeholders in the conversation allowed me to make productive suggestions for ways to make our Policy more agreeable for everyone involved.

**Accessibility** is another aspect I strive to build into my leadership. This definitely means being literally accessible in terms of time and **communication**, so I make an effort to open any channels of conversation I can: Slack, text, email, Facebook, Snapchat, pigeon mail — whatever works best for the team. More importantly, though, accessibility is about **approachability**. I openly welcome and seek out feedback (for instance, the e-board at CMU recently conducted our first-ever personnel evaluations) and do my best to act on constructive criticism. Finally, accessibility is about honesty. All leaders are fallible, but the **ability to ask for help and own up to mistakes** is what makes fallible leaders successful.

I firmly believe that **empathy and the ability to empower others** are the hallmarks of a good leader. Even in situations where I have not been the person in charge, per se, I have done everything in my power to support those around me, and if elected as the 2020-21 Northeast Quad Director, I know it will be those qualities that will enable me to help the Northeast Quad discover and embrace their own leadership styles.



3. In recent years, the AIAS has increased its efforts in advocacy for architecture students on issues including but not limited to health and wellness, equity, student loan debt, studio culture, practice experience, leadership, and technology. What one issue do you personally find the most important? How would you make progress on this issue as an elected leader on the AIAS National Board of Directors?

Undoubtedly, advocacy for students on all of these issues is essential. But the conversation that addresses all of them and more is the discussion around **studio culture**. To me, the fact that the existence of a written policy to address studio culture is a NAAB accrediation requirement is hugely inspiring. It is extremely effective as a tool to validate and add gravity to any conversation on studio culture. While this is the direction of the conversation even at my school, I am increasingly aware that it is only one way to bring studio culture to the table. The AIAS includes a range of school and program types within its membership, and accredited 4-year institutions stand alongside community colleges, pre-professional programs, and even high schools. And so, the next and crucial step would be to understand: how can we broaden the conversation to talk about work culture in architectural education as a whole? The reframing of 'Studio Culture Policy' as 'Learning and Teaching Culture Policy' is a promising move, but at the same time, there is a lot to be achieved by pushing for chapterscale efforts in this direction. Many chapters have recently conducted Studio Culture Policy rewrites, each adopting their own sets of strategies to achieve their goals. At my home chapter of CMU, a major initiative this year has been to conduct 'Learning and Teaching Culture Workshops', to raise awareness about the Policy and develop strategies to make it more impactful. If elected to the Board, I would focus heavily on working with chapters to plan and execute their own programming around learning and teaching culture, in order to keep pushing the boundaries of what students and our actions can influence.

4. The AIAS has over 250 chapters across the U.S. and around the world, ranging in size from just a few students to hundreds. How would you use your position on the Board to better connect and engage our geographically and culturally diverse membership? What resources would you propose to better serve Chapter leaders seeking to grow their chapters and connect to other students around the world?

One of the many reasons I so enjoy being a part of the Northeast Quad is the range of opportunities offered by its **immense diversity** — **of programs**, **chapters**, **cultures and values** — **and its regional accessibility**. As a leader at a chapter that has been interested in fostering long-term relationships with our peers across the quad, I have learned that **the same strategies of interaction do not work for everyone**. Successful fostering of inter-chapter connectivity across the quad needs the development of a wide range of strategies to **cater to different chapter sizes**, **cultures and locations**. For instance, an existing strategy that works well for cities with many chapters in close proximity is a **city-wide initiative**, such as the ones we've seen in Philladelphia and Boston in recent years. On the other hand, for chapters who are physically isolated for miles, more complex logistics come into play. Those chapters, might benefit from **special events or task forces within the quad** — similar to the Health and Wellness week initiated by the Midwest Quad earlier this year. To project even further, the Quad Director position is well-placed to channel such initiatives into events and **relationships that transcend chapter**, **quad and even national boundaries**. For instance, the Council of Global Representatives is an avenue that I suspect will only grow in strength and influence — and a position on the National Board of Directors would allow to explore channels that bring a sense of global awareness to chapter leaders.

More personally, I am extremely fortunate in that my own identity is an amalgamation of many different cultures. Growing up in a country different from my home, I was influenced by people fri knom many walks of life and a range of backgrounds. My time as an international student at a school where students represent a range of interests and perspectives has only added to that sensitivity, and I consider this a personal strength. I understand that **different people want, need and value different things,** and there is a place for all of that diversity not only in my own worldview, but also in the responsibilities of the Northeast Quad Director towards individual chapters and towards the AIAS National Board of Directors. I believe that I would be an asset in **coordinating communications and navigating cultural diversity** — between chapters, within the Board of Directors, and across international membership.



5. Describe how you intend to fulfill the roles and responsibilities of your chosen position on the Board. Elaborate on your intended communication/action plan and the primary goals you have for your one-year term.

In terms of building strong channels of communication with chapters, I plan to work to with individual chapter leadership to **establish their preferred frequency and means of communication** to enhance the minimum baseline of distributing information on behalf of Nationals. I also believe that the monthly calls, currently framed as Hub Hangouts, would benefit by moving away from being exclusively geography-based, into **topic-based calls**. For instance, depending on what chapter leaders are most interested in discussing, I would host calls on 'mentorship' or 'fundraising' open to all leaders interested in that specific theme. I am very passionate about **inter-chapter relationships**. Each chapter is unique and has much to offer the others, and in previous years, the chapter **mentor-mentee initiative** has demonstrated the immense potential for chapters to learn from each other. As Northeast Quad Director, rather than rely solely on my own experiences to advise chapters, my effort would be to facilitate those **meaningful relationships** that would help them for many years to come.

A major goal would be to facilitate **more active participation by chapters who are unable to attend conferences** in person. Accordingly, I would place a heavy emphasis on **resource creation and distribution for CoP** delegates. For instance, sending out a post-Grassroots **introductory packet** for incoming Chapter Presidents could be a successful addition to the CoP Orientation that takes place at the conference. In a similar vein, I would be very interested in working with the National Board, and the Vice President in particular, to **develop and distribute resources for proxy chapters** to ensure that in-absentia delegates in good standing can still **meaningfully participate** in the CoP process and National elections.

Finally, I will lean on my **organizational experience** to perform the essential tasks of the Quad Director position such as planning and tracking meetings with chapter presidents, delegating and monitoring tasks, and communication essential and useful information in an accurate and timely manner.

6. Describe one area in which you see an untapped opportunity for the AIAS to engage in a new way. Either with other organizations, with school faculty and administrators, with the profession, with the international design community, or any other audience or venue.

While the AIAS has many successful platforms for engaging the profession and the community, I believe that a significant **amplification of our current impact** is within reach. I have been fortunate enough to engage with our various collaterals in several ways over the years, as the AIA Liaison at my chapter, as the AIAS representative on the AIA Emerging Professionals Task Force, and as Co-Chair of a National Task Force charged with drafting recommendations for the NAAB ARF. Through these roles I have encountered mentorship and professional growth, and experienced first-hand how productive collateral engagement can be. While there has been great success at the national-scale implementation of collateral relationships, I believe that the key to make our presence truly felt lies in more permanent and **focused engagement at the local and chapter scales**.

Such relationships are worth pursuing because they have the potential to boost mentorship among the organizations, create opportunities for financial and logistical organization, and further our collective mission to promote architectural education, leadership and professional development. A position on the AIAS National Board of Directors would enable me to bring individual chapters closer to the organizations represented on the Board. Furthermore, in keeping with the thought of "doing more as one" I would push for more focused strategizing about how individual chapters can use **chapter-scale advocacy initiatives** to establish value with their local affiliates and in their communities. Capitol Hill Day at Grassroots 2019 was an incredible experience and a great example of what the AIAS can achieve; I am committed to bringing that agency to every chapter in the quadrant. I am certain that these are conversations and connections waiting to happen and that there is a huge potential for student leaders to directly and fruitfully affiliate with local chapters of collateral organizations.





THE AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS 1735 New York Ave., Washington, DC 20006 2 0 2 . 8 0 8 . 0 0 7 5 | a i a s . o r g

### AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS POLICY ON COMPENSATION FOR INTERNS

In July 1993, the AIAS Board of Directors adopted a "Public Policy on Uncompensated Interns." The policy has been subsequently reviewed and reaffirmed by the Board and reads as follows:

The AIAS maintains that employers must properly compensate all employees. Compensation must be in compliance with the regulations for the jurisdiction in which they are working.

In 2010, AIAS crafted a public statement on intern compensation in conjunction with the Association of Collegiate Schools of Architecture and the American Institute of Architects, which reads as follows:

The Association of Collegiate Schools of Architecture, the American Institute of Architects, and the American Institute of Architecture Students recognize that architects are bound by law and ethics to pay interns, and strongly advocate for the appropriate compensation of architectural students and interns. Because of current economic transformations, some architects have both solicited and accepted the services and labor of interns without pay. We strongly urge architectural firms and other for-profit employers to respect the law and comply with the ethical standards of our profession, and we strongly encourage interns to refuse to accept employment without pay, and to notify the Department of Labor in cases where employers propose such an arrangement. For more information on labor laws and professional ethics, please see the AIA Code of Ethics and the U.S. Labor Department standards under the Fair Labor Standards Act.

The ACSA, AIA, and AIAS further support architects, students, and recent graduate doing pro-bono work. We recognize the distinction between unpaid work for profit-making employers, and unpaid work for non-profit organizations, communities in need, and volunteer activities, which allows participants to determine their own hours and degree of involvement. The AIA has established guidelines for service that are provided on a Pro Bono basis. They can be found under the member section of the AIA website.

#### POLICY ON COMPENSATION FOR INTERNS AFFIRMATION

As a way of confirming that the AIAS is not promoting or being promoted by architects employing unpaid interns, we ask that each participant in an official AIAS function review and sign the following statement. We appreciate your participation in our event and thank you for your support of our position against unpaid internships. This position is supported as well by the Board of Directors of the Association of Collegiate Schools of Architecture (ACSA) and the American Institute of Architects (AIA).

| Name: Chitika Vasudeva  |
|---|
| I do hereby affirm that I understand and support the AIAS policy on the compensation for interns. If I employee interns, I further affirm that I do not use unpaid architectural interns in my professional practice when applicable by federal wage and hour laws. |
| Signature:  |
| Date: November 15 2019  |





#### THE AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS 1735 New York Ave., Washington, DC 20006 2 0 2 . 8 0 8 . 0 0 7 5 | a i a s . o r g

## AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS ELECTIONS CODE OF ETHICS

Elections are a critical step by which the American Institute of Architecture Students is governed. Annual elections, as outlined in the Bylaws and the Rules of the Board, ensure that the membership of the organization participates in the selection of the best candidates to serve on the national Board of Directors.

Individuals elected to the Board of Directors represent the membership and ensure the continued success of the organization. Therefore, participants who are involved in the elections process, including candidates and Board Members, are expected to demonstrate the highest standards of professionalism, integrity, and good judgment.

Confidentiality is required of all participants in the elections process. Participants should not discuss details of the elections process to the general membership before, during or after FORUM. Elections information that is considered public knowledge, and therefore can be shared with the membership, occurs during the General Business Sessions and at the General Assemblies.

Campaigning is strictly prohibited prior to FORUM. Conversation between chapters regarding candidates should not take place. Campaigning will only begin at the first General Assembly of FORUM.

Campaigning during FORUM shall be professional. Candidates and candidate support groups should be respectful in their campaigning efforts. Disrespectful campaigning will be a violation of the Elections Code of Ethics, and will be grounds for immediate review by the Past President.

Campaigning materials should follow the Election Guidelines, and should be distributed in appropriate venues only. Appropriate venues include FORUM General Business Sessions, General Assemblies, and Quad Breakouts.

As leaders of this organization, and future leaders of this profession, we must uphold the highest ethical practice. Questionable behavior during elections will not be tolerated. Any concerns should be immediately raised with the Past President.

#### **ELECTIONS CODE OF ETHICS AFFIRMATION**

To promote the highest level of professionalism during elections, we ask that each participant in the elections process review and sign the following statement. We appreciate your participation and thank you for your support and dedication to the organization.

| Name: Chitika Vasudeva   |
|--|
| I do hereby affirm that I have read, understand and agree to abide by the AIAS Elections Code o Ethics and the Elections Guidelines. |
| Signature:   |
| Date: November 15 2019   |
| Please submit this form with your confirmation for participation.  |





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## AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS CANDIDATE CONTACT INFORMATION FORM

Candidate contact information will only be used by the Past President to communicate elections-related information. If provided, social media handles will be shared when candidates are posted publicly on AIAS website and social media.

| Name (as preferred): Chitika Vasudeva                   |
|---|
|   |
| Chapter: Carnegie Mellon University                     |
| Chapter Leadership Position (if any): Chapter President |
| Email Address: chitikav@gmail.com                       |
|   |
| Mobile Phone Number: <u>+1 (412) 799-4222</u>           |
| Social Media Account Handles (optional):                |
| o Facebook: chitikav                                    |
| o Twitter: @  |
| o Instagram: <u>chitika.v</u>                           |
| o Other:  |