

LETTER OF INTENT
Candidate
2016 West Quadrant Director

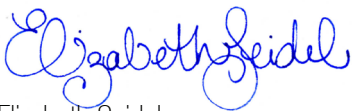
November 22, 2015

Charlie J. Klecha, Assoc. AIA,
Past President AIAS
Chair of the Elections Committee
1735 New York Ave., NW
Washington, DC 20006-5292

Chair of the Elections Committee
Past President Mister Charlie Klecha, Assoc. AIA,

I am writing this letter to share with you my interest in running for the AIAS Board of Directors. Having played a progressively more involved roll in my local AIAS chapter from joining in 2010 to being the Chapter President this year, I am confident in taking the next step to expand my leadership skills and involvement with our great organization. In addition to the leadership skills I have gained through serving on my local board, the experience I received while working for an architecture firm in Helena, MT have been invaluable. While working at CWG Architects I learned how important it is to listen. I learned how to keep my ears open, ask questions, chase what I want to know, and stay organized. Most importantly I learned to make it my business to create a positive work environment. Though there was a severe learning curve, I learned how to chase solutions to challenges head on and to be willing to step into roles that I had not yet grown into. Among these are the reasons why I feel like I am an excellent candidate for the 2016-2017 West Quadrant Director.

Respectfully,



Elizabeth Seidel
Chapter President 2015-2016
Montana State University AIAS

PROFESSIONAL

Helena, MT
_CWG Architects_Intern 5/2015-8/2015
Bozeman, MT
_Karen Gilhousen_Personal Assistant 7/2011-8/2013
_Copper Spring Ranch_Office Assistant, Bookkeeping Assistant
Landscape Crew 2012-2013
Columbus, MT 2014 Summer Position
_Stillwater Community Hospital_Medical Record Intake

SKILLED

Revit_I have an excellent foundation in Revit design and have a beginning knowledge of parametric family creation and manipulation.

EQUEST_Developing

Sephira for Revit_Competent

WUFI_Developing

Rhinoceros_Exemplary

Sketch up_Competent

Adobe Design Suite CS6_Competent

Computer Rendering_Developing

Hand Drafting and Lettering_Competent

Hand Drawing_Competent

Hand Model Making_Competent

DEDICATED

Montana State University_Bozeman, MT
Master of Architecture Expectant Spring 2017
Montana State University_Bozeman, MT
Batchelor of Arts in Environmental Design Spring 2015
With Honors
Portland Community College_Portland, OR
Drafting Technology, Transfer Summer 2009
Newberg High School_Newberg, OR
Diploma Spring 2008

OUTGOING

Gallatin Valley Mall_Bozeman, MT
_Orange Julius_Blender Tender 2011-2014
_Chatty's_Soda Jerk 2011-2014
_Famous Wok_Server Summer 2012
_Bath & Bodyworks_Sales Associate 7/2011-1/2012 Sesonal

POSITIVE

Columbus, MT 2014 Summer Positions
_Kid's Club_Child Care Giver
_Beartooth Healthcare Community_Companion and Senior Aid

INVOLVED

_AIAS Montana State University Chapter Presedent 2015-2016
_USGBC Montana Student Member 2015-2016
_AIAS Montana State University IDP Coordinator 2014-15
_AIAS Montana State University Fundraising Coordinator 2014-15
_MSU Faculty Lecture Committee Spring 2014
_MSU Faculty Gallery Committee Fall 2013
_AIAS Montana State University Historian 2013-14
_AIAS Montana State University Historian 2012-13
American Institute of Architecture Students Member Since 2010

CREATIVE

Whether it's doodling, crafting, or watercoloring I am constantly seeking a creative outlet. My leadership style also lends itself to finding creative solutions to challenges and movtivating others. I am passionate about facilitating learning and leadership in a way that caters to many learning styles and positive working environments. One of my favorite ways to be involved in my community is to lead a an after school Science, Technology, Engineering and Mathematics program at the Museum of the Rockies where we play, learn, and inspire.

November 20, 2015

TO: Charlie J. Klecha, Assoc. AIA, Past President AIAS
Chair of the Elections Committee
1735 New York Ave., NW
Washington, DC 20006-5292

FR: Ralph Johnson AIA, APA
Interim Director, School of Architecture
Montana State University

RE: Elizabeth Seidel

Elizabeth Seidel has been exceptionally engaged in AIAS throughout her studies in the School of Architecture at Montana State University as evidenced by her activities since 2010:

AIAS Montana State University Chapter President 2015-2016
AIAS Montana State University IDP Coordinator 2014-15
AIAS Montana State University Fundraising Coordinator 2014-15
MSU Faculty Lecture Committee Spring 2014
MSU Faculty Gallery Committee Fall 2013
AIAS Montana State University Historian 2013-14
AIAS Montana State University Historian 2012-13

Throughout her studies she has consistently demonstrated an extraordinary desire to lead MSU's AIAS through creating a positive work environment and an uplifting studio culture. Also, through her work with AIAS she has been able to host several firm tours and gatherings lead by local professionals on transitioning into a career from school, IDP, and ARE workshops

Beyond the School of Architecture she has been involved with the Museum of the Rockies after school program which allows middle school girls to explore the STEM programs on campus. She brings this same hands on experience to her activities in the School of Architecture where she mentors other students in taking a leadership role in the school.

Obviously Elizabeth is deeply involved in service to the School of Architecture and I am very supportive of her further engagements with AIAS.

School of Architecture

160 Cheever Hall
P.O. Box 173760
Bozeman, MT 59717-3760
www.arch.montana.edu

Tel (406) 994-4256
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Email architect@montana.edu



August 6, 2015

RE: Elizabeth Seidel's Summer Internship

To whom it may concern:

This summer we had Elizabeth Seidel in our office as a working intern. I was her IDP/NCARB mentor and general office supervisor. Over the course of a few quick months she received a number of different experiences within the field of architecture and we found her to be very capable and a great team member.

She completed a wide range of tasks from ADA work to project facilitation, see below for a partial list of her work. Much of this required sitting in meetings, coordinating with owners, researching specifications, managing schedules as well as overall design.

Documented conditions of multiple buildings and apartments as part of an ADA accessibility Survey. Drafted and coordinated design on a re-roof project. She completed a building addition for an existing log cabin. She managed a pro-bono design project for Habitat for Humanity. She worked through assembling project specifications, material research and door hardware. She designed a porch addition. Completed schematic design options for the exterior of a car wash. She assisted with getting a new project by doing a schematic 3-D model for a school. She drafted a current school building from a 1950's & 60's set of drawings. All this work was in Revit.

My goal was to ensure she experienced a broad range of work and expand her understanding of architecture while utilizing her creative and organizational abilities. I hope you can see we reached that goal.

Aside from our need for her skills we provided opportunities to see buildings being built, she recently took a trip to see a highway department project under construction south of Butte, Montana.

I also met with her on bi-weekly schedule to review what she was working on and how it fit within her NCARB/IDP hours. She was very organized in this area. Elizabeth has a great personality and a passion to do the best work possible at each step. She was a great employee and I would recommend her as a valuable staff addition.

Officially her work with us will be done August 7th; however I will continue working with her through AIA Student Chapter in the fall of 2015.

Please call our office at 406.443.2340 if you have any questions or comments.

Sincerely,

Jason Egeline, AIA, NCARB, LEED GA
Vice President
Crossman Whitney Griffin P.C. Architects

ELECTIONS QUESTIONNAIRE part 1

Candidate

2016 West Quadrant Director

Describe your origin story as a student leader. What prompted you to get involved? What advice would you give others who have yet to realize their potential for leadership?

When I was a freshman two of my studio teaching assistants were very involved in AIAS. They invited me to attend one of their meetings. Having always been involved in extracurricular activities that lent themselves to leadership roles, I was excited that there was a club dedicated solely to architecture. Our chapter only had about six active members at that time and they were all on the board and very excited I wanted to be involved. This little group gave me a student family, and they embodied this incredible positivity. Shortly after introductions I was hooked. By my second year in Montana State University's program I was asked to be the Historian and I have never looked back. I know I was drawn in because of that one on one interaction and mentoring I got from that older group of students. I believe the most pivotal piece of encouragement anyone can give to a future leader is to let them know that at no point will they ever be asked to do something alone. Part of what we do as leaders is identify what we are good at and where others excel. Being a part of a team allows all of those skills to be utilized. My response to them would be to view their weaknesses as challenges rather than a disqualifier and that leadership is a skill set that can be developed. Their passion is the most important piece.

In recent years, the AIAS has increased its efforts in advocacy for architecture students on issues including but not limited to student loan debt, studio culture, intern development, leadership, technology, and diversity. What one issue do you personally find the most important? How would you make progress on this issue as an elected leader on the AIAS National Board of Directors?

I believe hands down that a positive work environment is the key to creating successful young professionals. I feel that an AIAS Chapter Board has a much larger sway in the community of their school when they are unified both in the boardroom and in their public lives. This is not to say that board members have to spend all of their time together, more so that wherever they go they carry with them an uplifting spirit of encouragement. I am passionate about helping members across the country understand what their leadership style is individually so they understand how their strengths can be utilized within a group. It empowers a group of people when they know the strengths and needs of those around them. This knowledge creates a strong community of support and the ability to handle conflict resolution in a kind, professional manner. This ability to be positive in the scholastic environment has a direct transfer to the professional world, and will be a trait which will make a new hire invaluable.

ELECTIONS QUESTIONNAIRE part 2

Candidate

2016 West Quadrant Director

The AIAS has over 160 chapters across the U.S. and around the world, ranging in size from just a few students to hundreds. How would you use your position on the Board to better connect and engage our geographically and culturally diverse membership? What resources would you propose to better serve Chapter leaders seeking to grow their chapters and connect to other students around the world?

Through the exceptional leadership of Ashley Kopetzky, the chapter presidents of west quad have been able to bond through a phone and computer application called Slack. It has allowed me to keep in closer contact with student leaders I met at Grassroots this year and is making Forum seem much more like a family reunion than a conference. I would like to extend this connection to the other leaders within the chapter boards. It allows us to network on a more intimate level than on other social media sites because it is like creating a forum in which challenges and successes can be discussed. It has been great to hear chapter presidents giving shout outs to what their members are doing within their school and local communities.

I can only speak from personal experience having been a part of two rebuilding cycles within my chapter at Montana State. Community service outreach opportunities have been the most successful venue to add value to AIAS membership and have had a direct impact on the growth of our chapter. Joining AIAS becomes more valuable to students when businesses within the community come forward to thank us for helping with an after school program or with offering our analytical skills to community master planning projects. Our minds are the greatest untapped resource we have, and it is free. Giving opportunities to better one's community with this resource is unquantifiable. These venues of service create an organizational identity that can be tapped into globally. Paramount to our success as an organization is the sharing of chapter successes. It has been an integral part of our bonding this year across the West Quad. Organizing larger platforms on Slack could aid in gathering all of our chapters together.

Describe one area in which you see an untapped opportunity for the AIAS to engage in a new way, either with other organizations (ASLA, AIGA, etc), with school faculty and administrators, with the profession, or with the international design community.

Something I have seen in my local chapter as a venue for growth over the last few years was an integration of local professionals and students. I believe there is a disconnect between what students think architecture is as a profession and what it is actually like. The only people that can explain what the first day, week, and year of an intern's journey is going to be like is a professional that hires interns. Similarly, the only people that can explain the value of hiring a millennial in this time of technological flux is a millennial. Personally, I believe there needs to be more involvement between AIAS and professionals on the micro scale. By encouraging students to reach out to local professionals we can close this generational gap that seems to be growing wider with exponential speed. Examples of these exchanges could simply be inviting a professional to coffee with a group of students, asking professionals to give their schematic presentations at a general meeting, going on informal firm tours in small groups with question and answer sessions, or talking about the current problems within the practice. All of these fulfill the need for the cross generational connection we are currently experiencing.

INTERN COMPENSATION FORM

Candidate

2016 West Quadrant Director

AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS
POLICY ON COMPENSATION FOR INTERNS

In July 1993, the AIAS Board of Directors adopted a "Public Policy on Uncompensated Interns." The policy has been subsequently reviewed and reaffirmed by the Board and reads as follows:

The AIAS maintains that employers must properly compensate all employees. Compensation must be in compliance with the regulations for the jurisdiction in which they are working.

In 2010, AIAS crafted a public statement on intern compensation in conjunction with the Association of Collegiate Schools of Architecture and the American Institute of Architects, which reads as follows:

The Association of Collegiate Schools of Architecture, the American Institute of Architects, and the American Institute of Architecture Students recognize that architects are bound by law and ethics to pay interns, and strongly advocate for the appropriate compensation of architectural students and interns. Because of current economic transformations, some architects have both solicited and accepted the services and labor of interns without pay. We strongly urge architectural firms and other for-profit employers to respect the law and comply with the ethical standards of our profession, and we strongly encourage interns to refuse to accept employment without pay, and to notify the Department of Labor in cases where employers propose such an arrangement. For more information on labor laws and professional ethics, please see the AIA Code of Ethics and the U.S. Labor Department standards under the Fair Labor Standards Act.

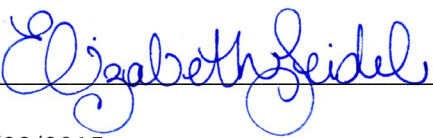
The ACSA, AIA, and AIAS further support architects, students, and recent graduate doing pro-bono work. We recognize the distinction between unpaid work for profit-making employers, and unpaid work for non-profit organizations, communities in need, and volunteer activities, which allows participants to determine their own hours and degree of involvement. The AIA has established guidelines for service that are provided on a Pro Bono basis. They can be found under the member section of the AIA website.

POLICY ON COMPENSATION FOR INTERNS AFFIRMATION

As a way of confirming that the AIAS is not promoting or being promoted by architects employing unpaid interns, we ask that each participant in an official AIAS function review and sign the following statement. We appreciate your participation in our event and thank you for your support of our position against unpaid internships. This position is supported as well by the Board of Directors of the Association of Collegiate Schools of Architecture (ACSA) and the American Institute of Architects (AIA).

Name: Elizabeth Seidel

I do hereby affirm that I understand and support the AIAS policy on the compensation for interns. If I employ interns, I further affirm that I do not use unpaid architectural interns in my professional practice when applicable by federal wage and hour laws.

Signature: 

Date: 11/22/2015

ELECTIONS CODE OF ETHICS

Candidate

2016 West Quadrant Director

AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS

ELECTIONS CODE OF ETHICS

Elections are a critical step by which the American Institute of Architecture Students is governed. Annual elections, as outlined in the Bylaws and the Rules of the Board, ensure that the membership of the organization participates in the selection of the best candidates to serve on the national Board of Directors.

Individuals elected to the Board of Directors represent the membership and ensure the continued success of the organization. Therefore, participants who are involved in the elections process, including candidates, Board members and elections committee members, are expected to demonstrate the highest standards of professionalism, integrity, and good judgment.

Confidentiality is required of all participants in the elections process. Participants should not discuss details of the elections process to the general membership before, during or after FORUM. Elections information that is considered public knowledge, and therefore can be shared with the membership, occurs during the General Business Sessions and at the General Assemblies.

Campaigning is strictly prohibited prior to FORUM. Conversation between chapters regarding candidates should not take place. Campaigning will only begin at the first General Assembly of FORUM.

Campaigning during FORUM shall be professional. Candidates and candidate support groups should be respectful in their campaigning efforts. Disrespectful campaigning will be a violation of the Elections Code of Ethics, and will be grounds for immediate review by the Elections Committee.

Campaigning materials should follow the Election Guidelines, and should be distributed in appropriate venues only. Appropriate venues include FORUM General Business Sessions, General Assemblies, and Quad Breakouts.

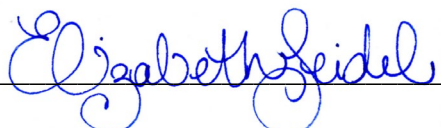
As leaders of this organization, and future leaders of this profession, we must uphold the highest ethical practice. Questionable behavior during elections will not be tolerated. Any concerns should be immediately raised with the Elections Chair.

ELECTIONS CODE OF ETHICS AFFIRMATION

To promote the highest level of professionalism during elections, we ask that each participant in the elections process review and sign the following statement. We appreciate your participation and thank you for your support and dedication to the organization.

Name: Elizabeth Seidel

I do hereby affirm that I have read, understand and agree to abide by the AIAS Elections Code of Ethics and the Elections Guidelines.

Signature: 

Date: 11/22/2015

CONTACT INFORMATION

Candidate

2016 West Quadrant Director

AMERICAN INSTITUTE OF ARCHITECTURE STUDENTS CANDIDATE CONTACT INFORMATION FORM

Name (as preferred): Elizabeth Seidel

Chapter: Montana State University

Chapter Leadership Position: Chapter President

Email Address: el.seidel@yahoo.com

Mobile Phone Number: 406-321-1430

Social Media Account Handles (optional):

Linkedin: <https://www.linkedin.com/in/lizseidel>

Elizabeth Seidel

Running for:

West Quadrant Director

Current School:

Montana State University

Current Position:

Chapter President

Education:

BA in Environmental Design 2015

Master of Architecture Expectant 2017

I am **PASSIONATE** about creating **positive work environments**, friends and laughter, supporting the **growth** of future leaders, and creating lines of **clear communication** within your chapter and to local professionals.

I believe to be **successful** in school and in the professional world it is important to maintain an **active and balanced lifestyle**.

In my personal and professional life I have learned how important it is to **listen**. I learned how to keep my ears open, ask questions, chase what I want to know, and stay organized. **Most importantly**, I learned to make it my business to create a positive work environment.

